**Transition iteration** **1**

# 1.  Major milestones

|  |  |  |
| --- | --- | --- |
| **Milestone** | **Start Date** | **End Date** |
| Initiate meeting for 1st iteration | 1/9 | 2/9 |
| Deploy working prototype of the website in production environment | 2/9 | 10/9 |
| Some external user acceptance testing of deployed application | 3/9 | 11/9 |
| Review and update architectural documents, user manuals and system overview | 7/9 | 12/9 |
| Record and resolve any identified errors and issues occurred while using application | 10/9 | 12/9 |
| Improve Website functionality for even better prototype | 12/9 | 13/9 |
| Finalize first transition iteration and prepare for 2nd transition iteration | 13/9 | 14/9 |

# 2.  High-level objectives

1. To understand the aspect of required milestone and primarily involve in achieving those highlighted goals.
2. To visualize the prototype as working prototype and work around with it.
3. To achieve satisfactory results after external user acceptance tests.
4. To review previous test results and compare them with expected results.
5. To divide task within developers and team members and work as a team in completing those required task.
6. To maintain user documentation and system overview that keeps record of any changes made.
7. To maintain effective communication and cooperation within team members.
8. To report and review any bugs/errors within the web for improvements and future reference as well.

# 3.  Evaluation criteria

1. Whether or not the prior milestone was met.
2. project plan will be met if all required tests are done on a regular basis.
3. Whether the project's developers and stakeholders are engaged and collaborative in their efforts to improve and complete the project.
4. If project plans are followed while communicating updated and reviewed documents.
5. If beta ready version of project is accomplished after test and bug report are satisfactory and prototype works as expected
6. Whether risk is viewed regularly for any risk mitigation.

# 4.  Work Item assignments

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Item ID** | **Work item Description** | **Outcome** | **Status** | **Assigned to (name)** | **Estimated Hours** | **Hours worked** | **Estimate of hours remaining** |
| 1.1 | Initiate meeting for 1st iteration | In group discussion achieved milestone and next objective are outlined. On the other hand, tasks are assigned to members as well. | Completed | All members | 2.5 | 2.5 | 0 |
| 1.2 | Deploy working prototype of the website in production environment | Presentation of Our project was held on the class, where every functionality is also tested side by side by using the website just as a user. | Completed | Gorakh | 2 | 2 | 0 |
| 1.3 | Some external user acceptance testing of deployed application | Initiate external user acceptance tests and allow user to submit queries and suggestion. Later, review those feedback as a solution to improving satisfactory prototype. | Completed | Jashanpreet and samara | 3 | 3 | 0 |
| 1.4 | Review and update architectural documents, user manuals and system overview | Reviewing previous architectural documents and system overview also, creating instruction on navigating/using prototype. User documentation which is readable for beginners and developers or any stakeholders. | Completed | Milan | 4.5 | 4.5 | 0 |
| 1.5 | Record and resolve any identified errors and issues occurred while using application | Here, we identify any errors occurred after prototype deployment then those errors are documented/recorded and submitted to stakeholders and developers. And finally in next stage we resolve those issues as much as possible to make our website user friendly. | Completed | Mahendra | 2.5 | 2.5 | 0 |
| 1.6 | Improve Website functionality for even better prototype | Here, we refer to documented errors and involve on improving prototype until satisfactory. | Completed | Samip and Gorakh | 3 | 3 | 0 |
| 1.7 | Finalize first transition iteration and prepare for 2nd transition iteration | Review all the beta release, final documents and milestones achieved so far and prepare for next transition phase. |  | All members | 3 | 3 | 0 |

# 5.  Issues

|  |  |  |
| --- | --- | --- |
| **Issue** | **Status** | **Notes** |
| Underinvesting in team building | The opportunity for individuals to learn and improve remains an important aspect of software development. Improving the happiness, productivity, and cohesion of any team is still a constant effort and requires regular adjustment. To build high-performing software delivery team, investing in methods that provide regular feedback loops to help refine your regular improvements. | Motivating ourself and members involved by involving in content creation and helping each other by sharing our thoughts about the project. |

# 6.  Assessment

|  |  |
| --- | --- |
| **Assessment target** | Transition Iteration plan 01 |
| **Assessment date** | 14/09/2021 |
| **Participants** | (Group 2) Jashanpreet, Milan, Samip, Mahendra, Gorakh, Samara |
| **Project status** | Green |

## Assessment against objectives

So far, bug report is still an ongoing process therefore, until our prototype achieves expected outcomes, all of us would be working on improving our project and ourself. We are not behind schedule, which is a good sign in software development because strong project plan leads to excellent results.

## Work Items: Planned compared to actually completed

Other than improvements and update that needs to be done against errors/bug report, there are no any planned tasks required to be addressed at the moment.

## Assessment against Evaluation Criteria Test results

Our team are currently focused on delivering prototype to user community. Risk associated is also in our viewpoint. Teamwork has made our project progressive and so far, there has been no such assessment against evaluation because group 3 are working according to our project’s goal, milestone and plan.

## Other concerns and deviations